



Alpha Storage Consultancy Pte Ltd

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Data Recovery Request Form

Job ID: _____

Customer Information

Date: _____

Company _____ Contact Person _____

Address _____ Tel _____ Fax _____

_____ Email Address _____

How did you come to know about this data recovery service? _____

Job details

Media Mfr. _____ Model _____ Serial No _____ Size _____

Interface (Please circle one of the following):

SCSI IDE EIDE ST-MFM ST-RLL ESDI SATA Other _____

Operating System _____

Partition Description _____

(Number of partitions / size / file system type (such as FAT or FAT32 or NTFS))

Description of Failure **(Very Important for you to fill this section up as clearly as possible.)**

Circumstances and observation of Failure.

What recovery attempts have been made ?

Specify files or folders that are most needed.

I would like to use "Standard" Service and return/destroy* the data media after data recovery

I would like to use "Priority" Service and return/destroy* the data media after data recovery

Note: Standard service takes about 5-10 working days and Priority service takes less than 5 days

Terms and conditions

1. The customer avers that he/she is the legal rightful owner or representative of all files and data that are send to ASC for data recovery work.
- 2.The customer attests that the recovered data will not be used for any illegal purpose and ASC recovery service is not participating in any illegal activity.
3. ASC is not responsible for the condition and warranty of the data media upon returning to the customer after data recovery or preliminary diagnosis.
4. If the customer does not collect the data media within a month upon notification of collection, ASC will assume that customer does not want the data media and will proceed to destroy the media.

I agreed the above mentioned terms and conditions.

Name and Signature

Company stamp

For Official Use : Data media/Cheque deposits received by Staff of Alpha Storage Consultancy Pte Ltd or returned to customers

Description	Qty/Amt	Remarks/Reference	Date	Name	Signature